

Milwaukee Area Workforce Investment Board, Inc.

November 19, 2007
Milwaukee Area WIB
Youth Building - Rm 116
2342 N. 27th St.
Milwaukee, WI
4:00 p.m.

Selection & Monitoring Committee Meeting

Members Present: Dan Bader, Sheila Cochran, Darnell Cole, Lea Collins-Worachek, Melanie Cosgrove Holmes, Willie Johnson Jr., Don Sykes, Devon Turner and Wallace White (Committee Chair)

Members Absent: Linda Sowell

Guests/Visitors Present: Bunny Browning, Roger Hinkle, Jennifer Riggerbach and Dwaine Schultz

Staff Present: Alba Baltodano, Chytania Brown, Delores Graves, Farris Griffin, Mark Kessenich, Lisa Rand and Sue Wile

I. Call to Order **Wallace White**

Committee Chair Wallace White called the meeting to order at 4:10 p.m.

II. Opening Remarks **Don Sykes**

Don Sykes stated that work groups are still putting things together for recommendation including how to braid funding, creating career opportunity centers and a strategy for creating sector analysis. It is hoped that the work groups will be completed with this within the next month. Mark Kessenich shared about what the previous committee, called the Selection & Monitoring Committee, was charged with and indicated that the new Program Committee will review and provide input on programs and serve as a recommending body. The overall responsibility is laid out in the bylaws. Don Sykes indicated that there should be a strategic plan to look at some time this spring.

III. Administrative Concerns **Wallace White**

A. Meeting Schedule

The previous committee usually met on a monthly basis. Committee members were asked if they had any preference or unavailability concerning the day and time for meetings. None were given. A suggested schedule will be created and sent out for comment.

B. Meeting Location

Meetings can be held at the Milwaukee Area Workforce Investment Board. Mark Kessenich stated that it may be helpful to hold some meetings at one-stop locations or partner agencies.

C. Vice Chair Appointment

Mark Kessenich stated that the previous committee did not have a Vice Chair and that an officer of the Board could chair meetings in the absence of the Chair.

Wallace White asked if any committee members wanted to volunteer as the Vice Chair. There were no volunteers. This item was tabled and will be taken to the Executive Committee.

IV. Current Program Status

Mark Kessenich stated that program managers are looking at processes and staffing and determining how to move towards accomplishing the goals of the new vision of the organization with the primary goal of getting people trained, educated and into jobs. It is intended for the managers to report monthly to the committee information it needs to determine if the programs are working, meeting goals and articulating the Mayor's vision.

Program managers and key staff shared information about their programs/areas:

- Adult WIA Program (Sue Wile, Manager)
- HIRE Center (Alba Baltodano, Manager)
- Youth Programs (Chytania Brown, Manager)
- Business Services Unit (Delores Graves, Manager)

Using the Delphi layoff as an example, Roger Hinkle shared about some of the things that are done through the HIRE Center.

It was requested that a one-page profile of each program be provided.

V. Planned Program Approach – Sector Approach Concept

Wallace White distributed copies of an issue brief from the National Governors' Association Center in Washington, DC regarding sector strategies. He highlighted items in the brief and mentioned how some things relate to Milwaukee. The brief is intended as background information for the direction of the Milwaukee Area Workforce Investment Board in following a sector approach. This will be discussed more in depth at the second meeting in March.

VI. Adjourn

Upon motion by Wallace White and unanimous agreement by the committee, the meeting adjourned at 5:05 p.m.